

MELA COMMITTEE FOR ORGANISING EXHIBITION AND SALE OF  
HANDLOOM FABRIC PRODUCED BY THE H/L  
CO-OPERATIVE SOCIETIES OF W.B. AT POUS MELA-2018.  
SURI, BIRBHUM

Memo No 439

Date:- 30/11/2018

**Notice**

Part wise sealed quotations are invited for construction of temporary pavilion at **POUS MELA -2018** from **23<sup>rd</sup> December to 28<sup>th</sup> December-2018** at **Shantiniketan** with the following specifications on **11.12.2018** up to 1.00 PM,

**Part :- I**

- a) Size of pavilion: - 30 X 30 (feet)
- b) Top Tarpaulin cover inside cloth ceiling & side walling out side covered with corrugated Tin.
- c) Front face gate: - wooden bottom framing and covered with tick colored cloth (Around 20 feet high)
- d) Inside: - left Right and Back portion 220 feet wooden rack (width 12 Inch 03 ( three) steps.
- e) Wooden counter 18 Inch with cloth covering for Ten (10) counters Total 72 X 1.5 = 108 sft.  
(Ref drawing of the pavilion)
- f) Two collapsible gates = 7 each with tarpaulin covering.
- g) Can chair = 30 Pes.
- h) Ground covered with 6 inch High wooden platform (Platform) covered with coconut mat. Total Area = 30' X 30' =900 sft.
- i) Hessian partition between 10 (Ten) counters covered with colored cloth  
(Ref Drawing of the Pavilion)

**Part :- II**

- J Tube light: - 25 Pes.
- k) Halogen lamp: - 01 Pc. i.e 500 wt.

**Part :- III**

- 1) Flex ornamentation on the middle and two side pillars. ( 7ft.X 7ft.X 3 Pcs.)
- 2) Flex ornamentation on the front side and right side of pavilion . ( 7ft.X 30 ft.X 2 Pcs.)
- 3) In side ornamentation with Thermocolo /Flex/ Jut etc. handicraft materials.

The sealed quotation should be submitted to the office of the undersigned till 11/12/2018 up to 12.00 Noon, and it will be opened on **11.12.2018 at 1.00 PM** at the office of the undersigned.

Encl.: - Terms and conditions & Drawing of the Pavilion.

  
Chairman

Pous Mela Committee -2018 &  
Development Officer (Handloom)  
Suri, Birbhumi

Memo No :- 439/1/4

Copy forwarded for information to:-

1. The Notice board office of the District Magistrate, Birbhumi.
2. The Notice board, Office of the Handloom Development Office, Suri Birbhumi.
3. The Notice board office of the Birbhumi Zilla Parishad , Suri Birbhumi.
4. The D.I.O, NIC, Birbhumi is be request kindly display this notice in Birbhumi District Website,

Dated:-30/11/2018

  
Chairman

Pous Mela Committee -2018 &  
Handloom Development Officer  
Suri, Birbhumi

Government of West Bengal  
Directorate of Textiles, Handloom, Spinning Mills, Silk Weaving  
& Handloom Based Handicrafts Division  
Office of the Development Officer (Handloom)  
Suri Birbhum

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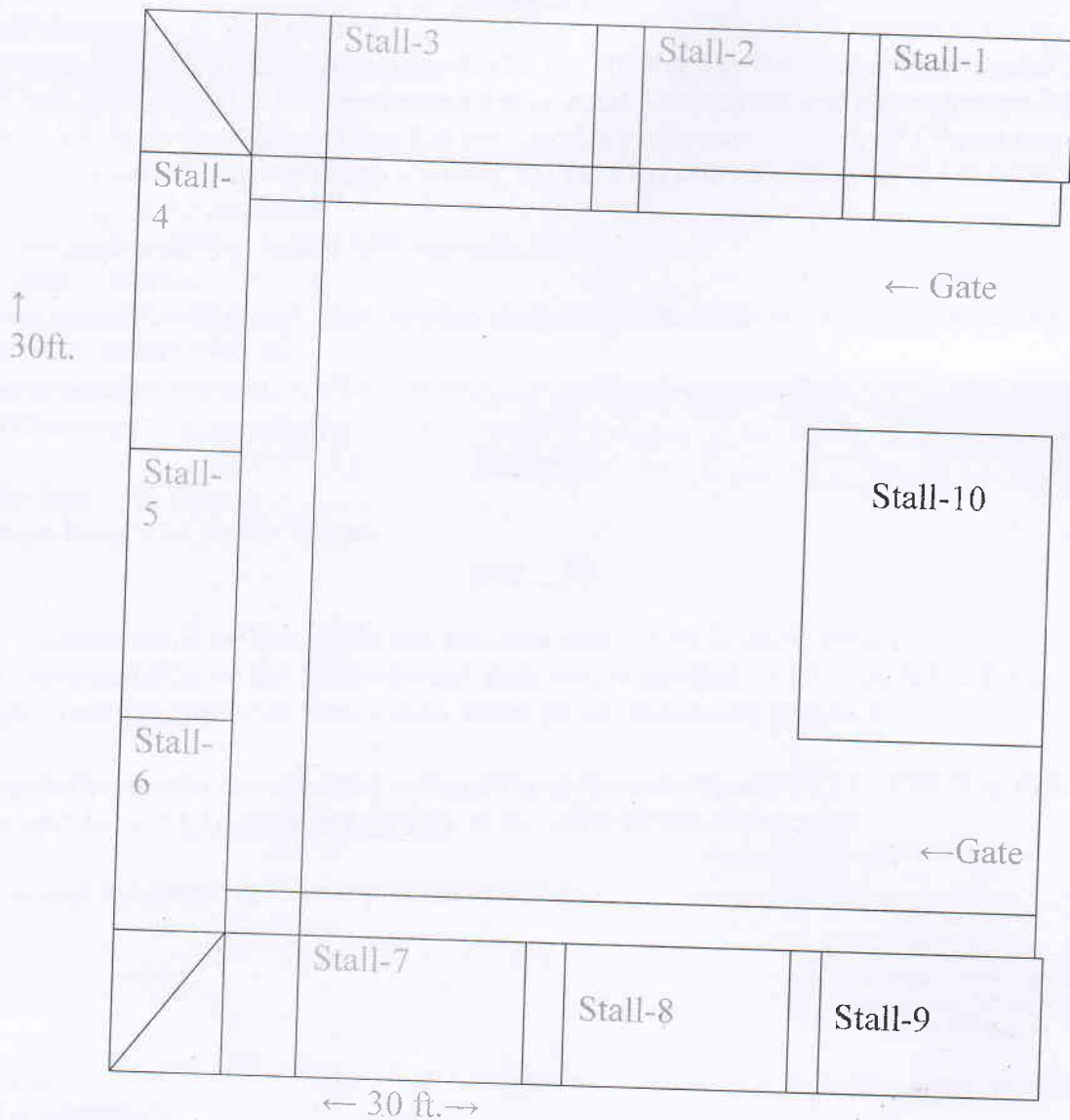
**Terms & condition for Pous Mela-2018**

1. Quotation along with copy of Trade License, **GST Registration certificate** and up to date Income Tax clearance certificates should be enclosed.
2. Decisions of the Executive Committee about the Quotation will be accepted as final.
3. The recent norms imposed by the West Bengal Fire Directorate will be strictly followed and necessary clearance to be obtained from Fire Brigade Authority.
4. The increase and/or decrease in work will be calculated proportionately and bills to be prepared Accordingly
5. Rates will be quoted part wise only.
6. Insurance coverage of decorating/electrical materials will be done by the Decorator Electrical contractor.
7. **10% of the quotation amount to the maximum of Rs.5000/- in Demand Draft favoring Development Officer(Handloom), Suri will be deposited at the time of submission of quotation**
8. No transportation cost will be entertained.
9. At least one representative from Decoration and one representative from electrical contractor should be deployed in the Mela Complex during the exhibition period.
10. No damage of the Decoration and electrical work should be made, if happen NO compensation will be charged by the decorator / electrician if any damage is occurred.
11. Dismantling of the work should be made after competition of the fair immediately.
12. Decoration and electrical works to be completed within 22<sup>nd</sup> December , 2018 at 1.00 pm positively.
13. The Mela Committee has the right to accept or reject any quotation or part of there of without assigning any reason.
14. They are bound to undertake additional work if the committee decides and payment to be made on pro- rate basis
15. TDS & GST will be deducted at the time of payment as per Govt. Rule.
16. Leveling of land to be done by the decorator.

  
Chairman  
Pous Mela Committee -2018 &  
Development Officer ( Handloom)  
Suri, Birbhum

Government Of West Bengal.  
Office of the Development Officer (Handloom) & Pous  
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Drawing of the top view of temporary pavilion for Pous Mela-2018  
30ft.X 30ft.= 900 sq.ft.



  
Chairman  
Pous Mela Committee -2018 &  
Development Officer (Handloom)  
Suri, Birbhum