

**Government of West Bengal
Directorate of Agriculture
Office of the Deputy Director of Agriculture
(Soil and Water Management)
Birbhum, Suri**

Phone No.: 03462-255732; e-mail id: dda.birbhum9@gmail.com

TENDER NOTICE

SECTION - A

NIT No. 04/RAD – NMSA/2018-19 Dated:-16.11.2018

Sealed tenders are hereby invited from resourceful, bonafide & accredited supplier for Fish Feed (Pelleted) or supplier with a good track record for supplying quality Fish Feed (Pelleted) on behalf of the Governor of West Bengal for supply of “Fish Feed (Pelleted)” in the water bodies situated in different clusters (03 Blocks) under “RAD,NMSA, 2018-19.Details of specification of materials are given below:-

Sl. No.	Name of Work	Place of supply	Quantity of Fish Feed (Pelleted) to be supplied	Estimated Amount put to tender (Rs.)	Earnest money deposit @2% (Rs.)	Cost of Tender Documents (Rs.)	Period of completion
1.	Supply of Fish Feed (Pelleted) to the beneficiaries of Ushardihi Cluster under Illambazar Block, Birbhum, Elema Cluster under Dubrajpur Block, Birbhum and Mankar Cluster under Khyrasole Block, Birbhum	Block- Illambazar Mouzas:- 1)Ushardihi 2) Debipur 3) Illambazar 4)Choupahari Jungle 5) Etapur 6) Lakshnipur	2400 Kgs	288000.00 (7200 Kgs @ Rs.40/- per Kg) inclusive of transportation charge, labour charge, other charge, if any upto mouza level)	5760.00 (In The Form Of Open Demand Draft in Favour of The Deputy Director of Agriculture(Soil & Water Management), Birbhum from any Bank, payable at Suri, Birbhum	Nil (Rs.755/- applicable only for L1 bidder)	Within 15 days after issue of supply order
		Block- Dubrajpur Mouzas:- 1)Elema 2) Alalchak 3) Sagar 4)Narayanpur	2400 Kgs				
		Block- Khyrasole Mouzas:- 1)Mankar 2) Karidhya 3) Demuria 4)Demurtita 5) Kunda	2400 Kgs				
		Total:-	7200 Kgs				

Bonafide suppliers having fish feed producing and selling license issued by the competent authority of Fisheries Department, GOWB / Fisherman’s Co-operative Society / Resourceful outsider having financial capability to execute similar type of supply/work within preceding three years i.e. 2015-16, 2016-17 & 2017-18(Acceptance-cum-supply order along with payment certificate from competent authority with a minimum credential of 40% of the tender amount in a single work order) will be eligible to participate in the above tender(Non-refundable self attested photo copies of documents like Income Tax, P.Tax, G.S.T., Trade Licence, credentials etc. should be enclosed).Total supply will be made at different mouzas under the cluster areas of the district as mentioned above.

Tender documents consisting of tender schedule of supply, departmental agreement form, terms and condition & copy of this Notice, may be had from this office on production of current valid Income Tax return / Pan Card, Professional Tax clearance certificate, Sales Tax clearance certificate as per present GST/ Trade Licence as well as credential and other supporting papers regarding experience of similar type of supply as mentioned above in original.

Earnest money against supply as shown in the above table shall have to be enclosed along with the tender form in the form of Bank Draft from any Bank in favour of the Deputy Director of Agriculture (Soil & Water Management), Birbhum payable at Suri, Birbhum.

The tenderer/supplier should quote their rate on percentage basis i.e. ABOVE, BELOW or AT PAR both in words & figure in the W.B.F.R. No.- 2908 of the departmental tender schedule of supply including carrying and all other costs to specified spot. (www.birbhum.nic.in or www.birbhum.gov.in)

SECTION - B
Date & Time Schedule

Sl..No.	Particulars	Date & Time
1.	Submission of Application for Tender Papers	19.11.2018 to 28.11.2018 up to 3.00 pm.
2.	Last Date of issue of Tender Papers	29.11.2018 up to 4.00 Pm.
3.	Last Date of dropping of Tender papers in the Tender Box placed in this office.	30.11.2018 upto 2.00 Pm.
4.	Date of opening of Tenders in this office.	30.11.2018 at 2.30 Pm.
5.	Location of Tender Opening	O/O the Deputy Director of Agriculture(Soil & Water Management), Birbhum

The undersigned will have the sole discretion to decide the eligibility of the contractor/supplier/agency on the basis of submitted documents and the right to refuse any application of contractor found ineligible after scrutiny. Eligible Contractor/Supplier/Agencies should show their documents in original as enclosed in the application at the time of issuance of the Tender Papers.

Acceptance of lowest or any other tender is not obligatory on the part of the undersigned. The undersigned reserves the authority to reject any tender or all tender without assigning any reason what so ever.

The payment will be made as and when fund will be available from the concerned source. No claim/complain, whatsoever for delay in payment, if any, will be entertained. Contractor/Suppliers are requested to quote their rates accordingly.

SECTION - C

Terms and conditions

- 1) Unless otherwise stipulated all the works are to be done as per general conditions and general specifications as mentioned below :-

The Technical specification as mentioned against each item duly approved by the Deputy Director of Agriculture (Soil & Water Management), Birbhum, Suri will be followed. DDA(S&WM), Birbhum have jurisdiction, administrative or executive, over part of whole of the works forming the subject matter of the tender or contract. The work shall have to be taken up within seven days of the receipt of the work order or otherwise mentioned therein. Failure to do so will constitute a violation of the contract stipulation as regards of proportionate progress and timely completion of work and the Bidder will thereby make himself liable to pay compensation or other penal action as per stipulation of the printed tender form.

2) Eligibility criteria for participation in the tender:

The bidder will be established & experienced in undertaking similar nature of work having credential in similar type of work @ 40% of work value of in a single job. Supply order shall however be placed as per requirement of the authority. It may be a pond to pond supply.

Credential certificate /Payment Certificate along with Supply Order issued by the competent authority of a State/Central Government, State/Central Government undertaking, Statutory/Autonomous bodies constituted under the Central/State statute, on the executed value of completed/running work will be taken as credentials.

3) Earnest Money:

Earnest money against supply as shown in the above table shall have to be enclosed along with the tender form in the form of Bank Draft from any Bank in favour of the Deputy Director of Agriculture (Soil & Water Management), Birbhum.

4) Payment Terms: The bidders shall prepare and submit the bill in triplicate to the undersigned along with signed challan, muster roll etc. to the Office for necessary payment. The payment will be made after deduction of Income Tax, GST etc. as per applicable rate of Government.

5) Security Deposit:

The successful tenderers shall have to deposit the security money either @10% of the tendered value or the balance amount over the Earnest money(2%) already deposited in the form of Bank Demand Draft from any Bank in favour of the Deputy Director of Agriculture (Soil & Water Management), Birbhum before issue of supply order. Refund of security deposit will be made at least after three months of supply of prescribed amount of Fish Feed (Palleted) of the respective clusters.

6) The work order for the supply will be issued after execution of formal agreement by the successful tenderer with the tender accepting authority within 7(seven) days from the date of acceptance of tender. Successful tenderer shall have to execute an Agreement with the Office of the Deputy Director of Agriculture(Soil & Water Management), Birbhum in WBF No.2908/2911(I) along with all necessary documents.

7) As clause 4 of WBF No. 2908 as the case may be when an extension of time for completion of work is granted by the DDA(S&WM), Birbhum for cogent reasons for which the Bidder have no control, it will be taken for granted by the working Bidder that the validity of the contract is extended automatically upto the extended period with all terms and conditions rates etc. remaining unaltered, i.e. the tender is revalidated upto the extended period.

8) All risk on account of railway or road carriage or carriage by boat including loss or damage of vehicles, boats, barges, materials or labour, if any, will have to be borne by the bidder without any extra claim towards department.

9) The Bidder before tendering must visit the site and satisfy himself as to the extent of the proposed working difficulties and problems, if any, to start, to continue and complete the work within the time as stipulated in this tender. No interruption in works will be allowed due to any site condition. Difficulties and inconveniences should be taken into consideration by the Bidders. The Bidders shall have to arrange on his own cost all sorts of manpower to conduct the works.

10) The bidder should note that the tender is strictly based on the rates quoted by the bidder on the priced schedule of probable item of work. The quantities for various other items of works as shown in the priced schedule of probable items of works are based on the drawing and design prepared by the Department. If variations become necessary due to design consideration and as per actual site conditions, those have to be done by the Bidder at the time of execution at the rate prescribed in the tender condition. No conditional rate will be allowed in any case.

11) No extension of time will be granted due to preliminary works and non-availability of materials etc. For cogent reasons over which the bidder will have no control and which will retard the progress, extension of time for the period lost will be granted on receipt of application from the Bidder before

the expiry date of contract. No claim whatsoever for idle labour, additional establishment, enhanced cost of materials and labour and hire charges of tools & plants etc. would be entertained under any circumstances. Applications for such extension of time should be submitted by the Bidder in the manner indicated in Clause-4 of the printed form of W.B.F. No.2908.

- 12) Any input, which is found at the time of use to have been damaged /died shall be rejected and must immediately to remove from the site by the bidder as per directed by the DDA(S&WM).
- 13) The Intending Bidders are requested to read carefully & go through all the Terms & Conditions, Specifications etc. etc. as stipulated in the tender documents.
- 14) Others:
In case of any unscheduled holidays on the aforesaid dates, the next working date will be treated as schedule/prescribe date for the same purpose.

(Seal and Signature of the Tenderer)

(Signature of Tender Accepting Authority)

Deputy Director of Agriculture
(Soil & Water Management)
Birbhum, Suri

Copy forwarded for information & wide publication to-

- 1) The Sabhadhipati, Birbhum Zilla Parishad
- 2) The District Magistrate, Birbhum
- 3) The Director of Agriculture & E.O.S., West Bengal. He is requested to take necessary action to display this N.I.T. on the Website of the Administrative Department as per G.O. No.5400-F(Y) dated, Kolkata, the 25th. June, 2012
- 4) The Joint Director of Agriculture (Soil Conservation) West Bengal, Kolkata-1
- 5) The Deputy Director of Agriculture (Admn.) Birbhum with a request to be present on the event of opening of tender as per schedule date & time positively.
- 6) The Krishi Karmadhyaksha, KSOSSS, Birbhum Zilla Parishad
- 7) The District Information Officer, Birbhum. He is requested to kindly publish this notice in the Dist. Website (www.birbhum.gov.in or www.birbhum.nic.in)
- 8) The Assistant Director of Agriculture (Admn.) Soil Conservation, Birbhum – Burdwan with a request to be present on the event of opening of tender as per schedule date & time positively
- 9) The Assistant Engineer (A.I.), O/O ADA(Admn.), SC, Birbhum – Burdwan with a request to be present on the event of opening of tender as per schedule date & time positively
- 10) The Assistant Director of Fisheries, Birbhum with a request to be present on the event of opening of tender as per schedule date and time positively.
- 11) Account Section of this Office.
- 12) Notice Board of this office.

Sd/- (Anangadev Maiti)

**Deputy Director of Agriculture
(Soil & Water Management)
Birbhum, Suri**

Special Terms and conditions

NIT No. 04/ RAD – NMSA/2018 – 19 Dated:- 16.11.2018

Office of the Deputy Director of Agriculture(Soil & Water Management), Birbhum

- 1) Unless otherwise stipulated all the works are to be done as per general conditions and general specifications as mentioned below :-

The Technical specification as mentioned against each item duly approved by the Deputy Director of Agriculture (Soil & Water Management), Birbhum, Suri will be followed. DDA(S&WM), Birbhum have jurisdiction, administrative or executive, over part of whole of the works forming the subject matter of the tender or contract. The work shall have to be taken up within seven days of the receipt of the work order or otherwise mentioned therein. Failure to do so will constitute a violation of the contract stipulation as regards of proportionate progress and timely completion of work and the Bidder will thereby make himself liable to pay compensation or other penal action as per stipulation of the printed tender form.

- 2) Eligibility criteria for participation in the tender:

The bidder will be established & experienced in undertaking similar nature of work having credential in similar type of work @ 40% of work value of in a single job. Supply order shall however be placed as per requirement of the authority. It may be a pond to pond supply.

Credential certificate /Payment Certificate along with Supply Order issued by the competent authority of a State/Central Government, State/Central Government undertaking, Statutory/Autonomous bodies constituted under the Central/State statute, on the executed value of completed/running work will be taken as credentials.

- 3) Earnest Money:

Earnest money against supply as shown in the above table shall have to be enclosed along with the tender form in the form of Bank Draft from any Bank in favour of the Deputy Director of Agriculture (Soil & Water Management), Birbhum.

- 4) Payment Terms: The bidders shall prepare and submit the bill in triplicate to the undersigned along with signed challan, muster roll etc. to the Office for necessary payment. The payment will be made after deduction of Income Tax, GST etc. as per applicable rate of Government.

- 5) Security Deposit:

The successful tenderers shall have to deposit the security money either @10% of the tendered value or the balance amount over the Earnest money(2%) already deposited in the form of Bank Demand Draft from any Bank in favour of the Deputy Director of Agriculture (Soil & Water Management), Birbhum before issue of supply order. Refund of security deposit will be made at least after three months of supply of prescribed amount of Fish Feed (Palletted) of the respective clusters.

- 6) The work order for the supply will be issued after execution of formal agreement by the successful tenderer with the tender accepting authority within 7(seven) days from the date of acceptance of tender. Successful tenderer shall have to execute an Agreement with the Office

of the Deputy Director of Agriculture(Soil & Water Management), Birbhum in WBF No.2908/2911(I) along with all necessary documents.

- 7) As clause 4 of WBF No. 2908 as the case may be when an extension of time for completion of work is granted by the DDA(S&WM), Birbhum for cogent reasons for which the Bidder have no control, it will be taken for granted by the working Bidder that the validity of the contract is extended automatically upto the extended period with all terms and conditions rates etc. remaining unaltered, i.e. the tender is revalidated upto the extended period.
- 8) All risk on account of railway or road carriage or carriage by boat including loss or damage of vehicles, boats, barges, materials or labour, if any, will have to be borne by the bidder without any extra claim towards department.
- 9) The Bidder before tendering must visit the site and satisfy himself as to the extent of the proposed working difficulties and problems, if any, to start, to continue and complete the work within the time as stipulated in this tender. No interruption in works will be allowed due to any site condition. Difficulties and inconveniences should be taken into consideration by the Bidders. The Bidders shall have to arrange on his own cost all sorts of manpower to conduct the works.
- 10) The bidder should note that the tender is strictly based on the rates quoted by the bidder on the priced schedule of probable item of work. The quantities for various other items of works as shown in the priced schedule of probable items of works are based on the drawing and design prepared by the Department. If variations become necessary due to design consideration and as per actual site conditions, those have to be done by the Bidder at the time of execution at the rate prescribed in the tender condition. No conditional rate will be allowed in any case.
- 11) No extension of time will be granted due to preliminary works and non-availability of materials etc. For cogent reasons over which the bidder will have no control and which will retard the progress, extension of time for the period lost will be granted on receipt of application from the Bidder before the expiry date of contract. No claim whatsoever for idle labour, additional establishment, enhanced cost of materials and labour and hire charges of tools & plants etc. would be entertained under any circumstances. The Bidder should consider the above factor while quoting this rate. Applications for such extension of time should be submitted by the Bidder in the manner indicated in Clause-4 of the printed form of W.B.F. No.2908.
- 12) Any input, which is found at the time of use to have been damaged /died shall be rejected and must immediately to remove from the site by the bidder as per directed by the DDA(S&WM).
- 13) The Intending Bidders are requested to read carefully & go through all the Terms & Conditions, Specifications etc. etc. as stipulated in the tender documents.
- 14) Others:
In case of any unscheduled holidays on the aforesaid dates, the next working date will be treated as schedule/prescribe date for the same purpose.

(Seal and Signature of the Tenderer)

(Signature of Tender Accepting Authority)

**Deputy Director of Agriculture
(Soil & Water Management)
Birbhum, Suri**

FORM-I
APPLICATION

To

The Deputy Director of Agriculture,
Soil & Water Management,
Birbhum, Suri

Ref:- Tender for SL. No. _____

(Name of Work)

NIT. NO.04/RAD – NMSA/2018 - 19 Dated 16.11.2018 of The Deputy Director of Agriculture, S&WM, Birbhum

Dear Sir,

Having examined the NIT documents referred above, I / We hereby submit all the necessary information and relevant documents for evaluation. The application is made by me / us on behalf of _____ in the capacity _____duly authorized to submit the offer. The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter. We understand that:

- I. Tender Inviting & Accepting Authority can amend the scope & value of the contract bid under this Project.
- II. Tender Inviting & Accepting Authority reserve the right to reject any application without assigning any reason whatsoever.

Encl:-

1. All Statutory & Non - Statutory Documents

Signature of applicant
including title and capacity in which
application is made.

N.B :- THIS APPLICATION MUST BE MADE IN THE LETTER HEADED PAD OF THE FIRM IN WHICH APPLICATION IS MADE.