



Government of West Bengal
Office of the District Magistrate, Birbhum
District Election Section.
Telephone/ Fax No.03462-255238
e-mail- birelec@gmail.com

Dated, Suri, the 13/12/2018

NOTICE INVITING TENDER

Notice inviting tender from the Authorised distributors / dealer for supplying different type of items for Election Section as per specification noted below.

Sl No	Item	MINIMUM SPECIFICATION & MAKE	Brand & Model No.	Rate
01.	Computer	Intel I5, 8th Generation, original OS(Windows 10), 8 GB RAM, 1 TB HDD, DVD writer, Micro SD Port, HDMI, Port, Audio input-output & with speaker, 18.5 Inch LED monitor and 600 VA UPS.		
02	Lap Top	Intel I5, 8th Generation, original OS(Windows 10), 8 GB RAM, 1 TB HDD, DVD writer, Micro SD Port, HDMI, Port, Audio input-output & with speaker, 18.5 Inch LED monitor and 600 VA UPS, 15.6 Inch Screen, 2 GB Graphics.		

Terms & Conditions

1. Rate should be offered by the tenderers including all taxes and all other charges.
2. The rate offered by the tenderers will be valid for one year from the date of acceptance.
3. The tenders accompanied with necessary papers viz (i) Current income tax clearance certificate (ii) P.Tax(Current clearance certificate) (iii) GST (Certificate of Registration) (iv) PAN(card) (v) Credential certificate (for such items) (vi) Demand draft of Rs. 10,000/- (Ten thousand) in favour of District Magistrate, Birbhum. are to reach within 26-12-2018 at 12.00 noon in the Tender Box kept at District Election Office, Birbhum and the same will be opened on the same day at 3 p.m. All the intending bidders/tenderers or authorized representative @ one for each tenderer may remain present during the time of opening the Tenders.
4. Agencies are requested to quote their rate mentioning model no and brand / make for each item separately.
5. Tenders submitted after prescribed date and hours and found to be incomplete in any respect, will not be accepted.
6. Supplying of the items should be completed within 10(ten) days from the date of issuance of work order failing of which work order will be treated as cancelled without any intimation to the bidder and in that case earnest money if so would be deposited will be forfeited and next lowest bidder will get preference to supply the same.
7. Items sent through Courier service will not be entertained.
8. Payment will be made on submission of bill in duplicate along with work order in original after completion of full supply of items. Deduction of Tax etc. will be made as per existing norms.
9. Earnest money may be forfeited for any unfair act and breach of the above condition.
10. The undersigned reserves the right to accept or reject any tender or all tenders without assigning any reason thereof. The undersigned also does not bind himself to accept the lowest rate offered by the tenders and shall use discretion in accepting higher rate considering the standard and quality etc of item.


Additional District Magistrate,(General)
Birbhum

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Memo No: 939 /Elec.

Dated: 13/12/2018

Copy forwarded for information to the

- 1) D.I.O.,NIC, Birbhum with request to publish the notice in district web site.
- 2) NDC, Birbhum for publicity in Notice Board
- 3) C.A to D.M./ A.D.M(G) /ADM (Dev), Birbhum.
- 4) D.I.O., Birbhum with request to publish the notice board.
- 5) Office copy.


Additional District Magistrate.(General)
Birbhum