



Government of West Bengal
Office of the District Magistrate & Collector, Birbhum
District Social Welfare Section
P.O.-Suri, Dist.-Birbhum
Pin-731101

NOTIFICATION

As per provision mentioned in the section no. 4(1) of THE SEXUAL HARASSMENT OF WOMEN IN WORK PLACE (PREVENTION, PROHIBITION AND REDRESSAL) ACT, 2013, to provide protection against Sexual Harassment of the Women at work place and for the prevention and redressal of complaints of Sexual Harassment and matter connected therewith and incidental thereto, the Internal Complaints Committee for the Office of the District Magistrate, Birbhum, is being constituted as follows:

Presiding Officer	Ms. Sutanuka Chakraborty , Deputy Project Director(Credit), DRDC, Birbhum
Members Ex-Officio Member	Ms. Minakshi Ghosal , Additional Accountant, Treasury-II Birbhum.
	Ms. Madhumita Kar , HC (SL), Spl. LA Section, Birbhum
	Mr. Arindam Bhadury , DPO, ICDS, Birbhum
	Mr. Nirupam Sinha , DCPO, Birbhum
	Ms. Mousumi Pal , Member of NGO
	Mr. Shyamaprasad Ghosh , Member of NGO

1. The committee will hold office for 3 (three) years w.e.f. the date of issuance of this notification.
2. The Committee shall convene a monthly meeting in order to process existing complaints. In the event of exigencies, the same could be convened as and when required.
3. The Committee shall work within the scope and extent of the provisions laid down in Section 9,10,11,12,13,14,15,16 and 19 of the Act.
4. The Members of the Local Complaints Committee amongst the NGOs or associations shall be entitled to such fees or allowances for holding the proceedings of the Committee as may be prescribed.
5. The Chairperson and Members, as the case may be, shall be removed from the Committee under Section 4(5) of the Act.
6. The Committee shall be responsible for submitting the Annual report to the District Magistrate, Birbhum under Section 21(1) of the Act.
7. The Committee shall perform its function and objectives as per Sexual Harassment at Work Place (Prevention, Prohibition and Redressal) Act, 2013.
8. Officer-in-charge of Establishment Section shall be in charge of Complaint Box as well as receiving complaints, as the case may be send the complaint to the Presiding Officer.

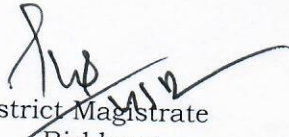

District Magistrate
Birbhum

Mem^o No. 193(14)/ SW(B)

Dated 04-05-18

Copy forwarded for kind information to :

- 1) The Secretary, Women and Child Development and Social Welfare Department, Government of West Bengal, 10th Floor, Bikash Bhavan, Salt Lake, Kolkata-700091.
- 2) The Joint Secretary (SW), Women and Child Development and Social Welfare Department, Government of West Bengal, 10th Floor, Bikash Bhavan, Salt Lake, Kolkata-700091.
- 3) The Additional District Magistrate (Dev), Birbhum.
- 4) Officer in Charge, Establishment Section, Birbhum Collectorate.
- 5) District Social Welfare Officer, Birbhum
- 6) Ms. Sutanuka Chakraborty, Deputy Project Director(Credit), DRDC, Birbhum.
- 7) Ms. Minakshi Ghosal, Additional Accountant, Treasury-II, Birbhum.
- 8) Ms. Madhumita Kar, HC (SL), Spl. LA Section, Birbhum
- 9) Mr. Arindam Bhadury, DPO, ICDS, Birbhum
- 10) Mr. Nirupam Sinha, DCPO, Birbhum
- 11) Ms. Mousumi Pal, Member of NGO
- 12) Mr. Shyamaprasad Ghosh, Member of NGO
- 13) C.A. to District Magistrate, Birbhum.
- 14) C.A. to Additional District Magistrate (Dev), Birbhum.


District Magistrate
Birbhum