Memo no. DHFWS/ 12O5

To
The District Magistrate
Birbhum

Subject: Request for upload the recruitment notice in the official webpage

Respected Sir,

The undersigned would like to request you kindly arrange to upload the annexed notification for recruitment of Different Categories of Staff on contract basis in the official webpage of Birbhum District.

<table>
<thead>
<tr>
<th>Sl.no.</th>
<th>Name of contractual post</th>
<th>Number of post</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Counsellor – ICTC</td>
<td>1 (UR), panel will be prepared</td>
</tr>
<tr>
<td>2</td>
<td>Laboratory Technician – ICTC</td>
<td>3 (2UR &amp; 1 SC), Panel will be prepared</td>
</tr>
</tbody>
</table>

Enclosure: Details of notification & application proforma

Chief Medical Officer of Health & Secretary, DHFWS, Birbhum

Memo no. DHFWS/ 12O5/39

Copy forwarded for information and with the request to display in the notice board for wide circulation to:-
1. The CA to the Sabhadhipati, BZP
2. The CA to the District Magistrate, Birbhum
3. The CA to the Add. District Magistrate Birbhum (Gen)
4-11. The Station Master Suri/Bolpur/Rampurhat Rly. Station
7-14. The PA to the Chairman, Suri/Bolpur/Rampurhat Municipality
10-16. The Superintendent Suri/Bolpur/Rampurhat SD Hospital
16-39. The BMOHS All

Chief Medical Officer of Health & Secretary, DHFWS, Birbhum

Memo no. DHFWS/ 12O5/22

Copy forwarded for information to:-
1. Hon’ble Mr. Chandranath Sinha, MOS, MLA & Chairman of Selection Committee
2. The Mission Director, NHM
3. The AMD (NHM) Swasthya Bhavan, Kolkata
4. The Project Director, WBSACS, Swasthya Bhavan, Kolkata-91
5. The Addl. Secretary in Dept of Health & Family Welfare, & Project Director WBSAP&CS
6. The Sabhadhipati, Birbhum Zilla Parishad

DPC/Recruitment/notice 06.06.2017
7. The Executive Director, WBSHFWS
8. The SFWO, Swasthya Bhavan, Kolkata
9. The Jt. Director, BSD, WBSAP&CS
10. The PO NHM, Swasthya Bhavan
11. The Addl District Magistrate, (Gen), Birbhum
12. The Swasthya Karmadkshya, Birbhum Zilla Parishad
13. The SDO Suri/Bolpur/Rampurhat Sub division.
14. The BDOs all
15. The DICO- Sidhu Kanhu Mancha, Birbhum
16. The Dy.CMOH-I/II/III/ DMCHO/ZLO/ DTO/DPHNO
17. The ACMOH all
18. The HR Cell, State Health & Family Welfare Samity, Kolkata-91
19. The HR Cell of WBSACS, Swasthya Bhavan, Kolkata
20. The DIO, NIC – with the request to publish advertisement in the official webpage of Birbhum
21. Mr. Sourav Ghosh, IT Specialist, Dept. of Health and Family Welfare, Swasthya Bhavan, Kolkata-91 – he is requested to publish this advertisement in the wbhealth.gov.in website.
22. The DPMU Section for overall management of recruitment process.

Chief Medical Officer of Health & Secretary, DHFWS, Birbhum
RECRUITMENT NOTICE-2017

(Contractual basis)

Applications are invited for engagement of Laboratory Technician & Counsellor for posting at ICTC centers of different units under HIV/AIDS Prevention and control on contractual basis.

Eligible candidates may apply in the prescribed format attached herewith. Application fee in form of DD/Banker's Cheque in favour of DHFWS, Bhubaneswar payable at Suri (Rs. 100/- for General Caste & Rs. 50/- for reserved category) must be enclosed with the application otherwise application will be treated as cancelled. The application must reach to this office through Registered post/courier within 30.06.2017 (upto 4 pm).

The category of the post should be superscripted in the top of the envelop.

<table>
<thead>
<tr>
<th>A</th>
<th>Name of the post</th>
<th>ICTC Counsellor</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Number of post</td>
<td>Initially one post to be recruited and panel will be prepared for another one year (100 point roster will be follows)</td>
</tr>
<tr>
<td></td>
<td>Place of posting</td>
<td>ICTC Centre within Suri &amp; Bolpur Sub division</td>
</tr>
<tr>
<td></td>
<td>Remuneration</td>
<td>As per WBSACS norms</td>
</tr>
<tr>
<td></td>
<td>Age as on 01.01.2015</td>
<td>Upper age limit 60 years</td>
</tr>
<tr>
<td></td>
<td>Qualification</td>
<td>Essential Qualification:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Post graduate degree/diploma in Psychology/Social Work/Sociology/Anthropology/ Human Development/ Nursing with minimum 1 year experience after PG degree/diploma of working in field of counselling in Health sector: preferably in HIV/AIDS.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>OR</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Graduate in Psychology/Social Work/ Sociology/Anthropology/ Human development / Nursing with minimum 3 years experience after Graduation in the field of counselling in health sector, preferably in HIV/AIDS.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>** candidates applied from the PLWHA, the working experience will be relaxed to a minimum of one year in the field of HIV/AIDS</td>
</tr>
<tr>
<td></td>
<td>Other expertise required</td>
<td>Working knowledge of computer (Practical test will be taken)</td>
</tr>
<tr>
<td></td>
<td>Scale of Scoring</td>
<td>Total marks : 100</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(Written test: 70 marks, Interview -10 marks, Computer knowledge – 20 marks)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>B</th>
<th>Name of the post</th>
<th>ICTC Lab Technician</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Number of post</td>
<td>Initially 3 (Three) post will be recruited and a panel will be prepared for another one year (100 point roster will be maintained)</td>
</tr>
<tr>
<td></td>
<td>Place of posting</td>
<td>ICTC Centre within Suri &amp; Bolpur Sub division</td>
</tr>
<tr>
<td></td>
<td>Remuneration</td>
<td>As per WBSACS norms</td>
</tr>
</tbody>
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<table>
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<tr>
<th>Age as on 01.01.2015</th>
<th>Upper age limit 60 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qualification</td>
<td>Essential Qualification:</td>
</tr>
<tr>
<td></td>
<td>- Graduate in Medical Laboratory Technology (BSC) with minimum 1 year experience after graduation. OR</td>
</tr>
<tr>
<td></td>
<td>- Diploma in Medical Laboratory Technology (DMLT) with minimum 2 years experience after diploma. The services of existing LTs who do not hold a DMLT may be continued if they have done a certificate course in Medical Laboratory Technology and have more than 5 years of experience of working in the ICTC/PPTCT/ART centre run under National AIDS Control Programme.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other expertise required</th>
<th>Working knowledge of computer (Practical test will be taken)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scale of Scoring:</td>
<td>Total marks: 100 (Written test: 70 marks, Interview -10 marks, Computer knowledge - 20 marks)</td>
</tr>
</tbody>
</table>

**Experience certificate must consist of:** - i) Name of the organization ii) Employee’s Name iii) Name of the post iv) place of posting v) Nature/type of work (part time/fulltime etc.) vi) Date of Joining in the post vii) Date of living or still continuing otherwise his/her experience will be treated as invalid. No appointment letter will be treated as experience certificate. Voluntary service will not be treated as experience.

**Documents required (Xerox copy)**
- Application as per proforma
- Admit card of Madhyamik Examination
- Mark sheet of MP, HS, Graduation, technical qualification & Post Graduation
- Residence Proof certificate
- Caste proof certificate (if need)
- Computer Knowledge certificate
- Experience certificate as mentioned above

**The category of the post should be superscripted in the top of the envelop otherwise application will be treated as cancelled.**

All copies should be Self attested

Incomplete application, missing of required documents will be treated as cancelled.

Application with superscripted the name of the post must be submitted to the following address by Courier/Registered post only. No applications will be received by hand. Last date for submission of application is 30.06.2017 upto 4 pm.

**Correspondence Address:**
Office of the chief Medical Officer of Health (DPMU section)  
New Administrative Building  
Old Out Door Campus  
PO- Surj, District :- Birbhum  
Pin – 731101  
West Bengal

Chief Medical Officer of Health  
Birbhum

DPC/Recruitment/notice 06.06.2017
APPLICATION FORMAT

Application for post: ..............................................................

1. Name  (Block letter)  :-

2. Father’s Name/Husband’s Name  :-

3. Address (in details)  : Village/Town:
P.O:  Block
Pin: District:

4. Contact number (Mobile)  :-

5. Email Id (compulsory)  :-

6. Date of birth  :-

7. Age as on 01.01.2017  :-

8. Sex  :-

9. Caste  :- General SC ST OBC-A OBC-B

10. Demand Draft :- No............................................................dated.................................

11. Educational Qualification :

<table>
<thead>
<tr>
<th>Exam Passed</th>
<th>Board/University</th>
<th>Full Marks</th>
<th>Marks obtained (Excluding Additional/EVS marks)</th>
<th>% age of marks</th>
<th>Year of passing</th>
</tr>
</thead>
<tbody>
<tr>
<td>MP (10+)</td>
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<tr>
<td>HS (12+)</td>
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<tr>
<td>Graduation</td>
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<td>/Technical</td>
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<tr>
<td>Post graduation /technical</td>
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</tbody>
</table>

12. Working experience : Government Sector Private Sector

13. Relevant years of experience


I declare that the information furnished above are based on material records true are true to the best of my knowledge and belief. I also understand that if any information furnished is found to be materially incorrect or incomplete my candidature is liable to be cancelled without any further intimation to me.

Date of application  
Signature of Applicant