

SURI MUNICIPALITY, BIRBHUM

EMPLOYMENT NOTICE NO - 01/S.M/2019-2020

Dated: - 08.02.2020

Applications are invited from the eligible candidates in the “Prescribed Format “ for recruitment of the following posts on Permanent Basis under Suri Municipality, Birbhum.

Category of the Post –IV Grade						
Sl. No.	Name of the Post	No. of Post/ Vacancy	Category of Post	Scale of Pay & Grade Pay	Requisite Qualification	Age Limit
1	Mazdoor	07 Nos.	Un-reserved -1	Erstwhile Scale Rs.4900/- to Rs.16200/- Grade Pay- Rs.1700/- And time to time Revised Scale as per ROPA	The candidate shall be able to read & write Bengali or Nepali & have passed Class-VIII from any Govt. recognized institution. Preference shall be given on good Physique & Sportsmanship. The minimum age limit for such recruitment shall be 18Yeras.	As per Govt. Rules.
			Un-reserved -1			
			Un-reserved -1			
			Scheduled Caste-1			
			Un-reserved (Ex Serviceman) -1			
			OBC-A-1			
			Un-reserved -1			

How to apply:- The Candidate should apply in the prescribed application form only. Application form as well as others necessary information is available in the website www.wburbanservices.gov.in & www.birbhum.gov.in & www.surimunicipality.co.in (click on address bar) also in the Notice Board, Suri Municipality, Birbhum. The last date for submission of application is 02.3.2020.

Terms & condition:-

1. Closing date for receiving of application as on 02.03.2020 upto 5.00 P.M.
2. Photo Copy of all certificates duly self attested with the application be submitted.
3. Photo Copy of Competent Authority for certificate of SC, OBC-A & Ex-Serviceman Category with self attested be submitted with application.
4. Photo Copy of age proof certificate duly self attested be submitted with application.
5. Three Copies of Self attested passport size photograph be affixed in the respective spaces of Admit Cards must be sent along with the Application Form.
6. One self address envelop with Postage Stamp of Rs.41/- be submitted with application. Without Postage stamp application will be cancelled/rejected.
7. Application should be send Registered post/Speed post only. No application will be received by hand or by ordinary post.
8. Application received after the closing date will not be considered.
9. Minimum age limit would be 18 years as on 01.01.2020.
10. Selection for the Post of Mazdoor be made by Written Test of 80 marks & Viva Test of 20 marks = Total 100 marks.
11. All application must be sent in a closed envelop with mentioning applicant's Name, Address, Name of the Post & Category of Post at the address given below:-
Chairman, Suri Municipality, P.O-Suri, Dist-Birbhum, Pin-731101.

(Sri Ujjal Chatterjee)
Chairman
Suri Municipality, Birbhum.

**OFFICE OF THE MUNICIPAL COUNCILLORS.
SURI MUNICIPALITY, BIRBHUM
RECRUITMENT EXAMINATION'2020
APPLICATION FORM**

[EMPLOYMENT NOTICE NO - 01/S.M/2019-2020

Dated: -08.02.2020__]

[Closing date for receipt of Application: _02.03.2020_]

ROLL NO.	<u>CAUTION</u>	Space for pasting recent passport size
(Space for office use)	<p>(i) The Candidate is advised to fill up all the items correctly in the Application Format and duly furnish all the required particulars/ documents.</p> <p>(ii) If any item(s) of the application is considered inapplicable to the candidate, he/she should write NOT APPLICABLE or (NA) against the particular items(s) and in no case no item of the application should remain unfilled.</p> <p>(iii) Correction/overwriting, if any should be accompanied by signature of the candidate.</p> <p>(iv) Incase the application is not filled in accordance with the above instruction or any of the required documents is not enclosed; it will be treated as incomplete/defective and summarily rejected.</p> <p>(v) Application should be sent by Speed Post/Registered Post only.</p>	<div style="border: 2px solid black; width: 100px; height: 100px; margin: 0 auto;"></div> <p>PHOTOGRAPH</p> <p>of the Candidate with his/her full signature thereon.</p>

1	Name of the post applied for [In Block Letters]						
2	Name of the Candidate(In Block Letters)	First Name	Middle Name		Surname		
3	Father's / Husband's Name	First Name	Middle Name		Surname		
4	Date of Birth	Day	Month		Year		
5	Address for Communication Detail is to be given in the appropriate box in Block Letters.	Permanent Address :					
		Pin:					
		Present Address :					
		Pin:					
		State:					
		Mobile No:-					
E-mail address:-							
6	Tick against the category to which you belong	SC	ST	OBC-A	OBC-B	General	Un-reserved (Ex-Serviceman)
7(a)	Name of the Sub-Caste [in Block Letters]	7(b) Religion					

8	Academic Qualifications [Attested photocopies of certificates/Marks- sheet/ age proof & other documents should be attached with the application]								
	Examination Passed	Year of Passing	Board/ Council/ Institution/ University		Total marks obtained	% of marks obtained			
9	Are you employed? If yes , please give in details about your employment in the box (below)								
	Name of the employer		Date of joining		Name of post		Whether the job is temporary or permanent		
(i)									
(ii)	Full Address of the employer								
10	Working Experience (if any) (Mentioned the post, year of Experience, Date of joining & date of Leaving & others)		(i) (ii) (iii) (iv)						
11	List of documents should be enclosed (Put Tick mark in the Box)								
Sl. No.	Documents		Yes	No	Sl. No.	Documents		Yes	No
(i)	Proof of age				(iv)	Copy of the Employment Exchange Card (if any)			
(ii)	Proof of academic Qualification				(v)	Three copies of recent passport size Photograph duly signed			
(iii)	Proof of Experience				(vi)	One self address envelopes with Stamp of Rs.41/- for sending Admit Card.			
(vii)	Proof in support of category (if any)								

DECLARATION

I solemnly declare that (a) all statement made in this application are true, complete and correct (b) original documents will be produced on demand (c) I agree to take the Examination on condition that the Chairman of the Selection Committee, constituted for Suri Municipality may cancel my candidature at any time if I am found ineligible for admission to the Examination.

** I have informed the head of my office or Department in writing that I am applying for this Examination. [Applicable to those who are already employed anywhere, please strike out if not applicable.]

Place:

Date:

.....
Full Signature of the Candidate

SURI MUNICIPALITY, BIRBHUM

[Candidate Copy]

ADMIT CARD
[TO BE FILLED IN BY THE CANDIDATE]

Name of the post applied for:- Mazdoor

- 1) Name:-
- 2) Father's Name:-
- 3) Postal Address:-
- 4) Date of Birth:-

Attach
Passport Size
Photo duly self
Attested

Note: - Bring all original certificates in support of Age, Educational Qualification & NOC from concern Authority if presently working any organization.

Signature of the Candidate

[TO BE FILLED IN BY THE APPLICATION RECEIVING AUTHORITY]

ROLL NO

Name of the Venue of the Examination :
With complete address :
Date of Examination and time :
Reporting time at the Centre :

Signature of the Authority
Chairman
Suri Municipality, Birbhum

[N.B:- Candidates will not bring any electronic devises, Gadgets at the Examination hall.]



[Invigilator Copy]

SURI MUNICIPALITY, BIRBHUM

ADMIT CARD
[TO BE FILLED IN BY THE CANDIDATE]

Name of the post applied for:- Mazdoor

- 1) Name:-
- 2) Father's Name:-
- 3) Postal Address:-
- 4) Date of Birth:-

Attach
Passport Size
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Note: - Bring all original certificates in support of Age, Educational Qualification & NOC from concern Authority if presently working any organization.

Signature of the Candidate

[TO BE FILLED IN BY THE APPLICATION RECEIVING AUTHORITY]

ROLL NO

Name of the Venue of the Examination :
With complete address :
Date of Examination and time :
Reporting time at the Centre :

Signature of the Authority
Chairman
Suri Municipality, Birbhum.

[N.B:- Candidates will not bring any electronic devises, Gadgets at the Examination hall.]

SURI MUNICIPALITY, BIRBHUM

ADMIT CARD
[TO BE FILLED IN BY THE CANDIDATE]

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Passport Size
Photo duly self
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Name of the post applied for:- Mazdoor

- 1) Name:-
- 2) Father's Name:-
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