

Instruction to Selected Candidates for Block Level Facilitators (BLF) 2014

1. All are requested to download format of the agreement bond from District Website (www.birbhum.gov.in), get it typed on Non-judicial Stamp paper of Rs.10 and bring it on 22.12.2014 at 11 a.m.
2. Please bring original of the following documents and self attested photocopies.
 - a. MP Admit Card
 - b. MP/HS/Graduation Certificate/Mark sheets
 - c. Photo ID proof
 - d. Computer Diploma Certificate
 - e. Part-I of Admit Card of Written Examination.
 - f. Online application printout copy.

AGREEMENT FOR ENGAGEMENT AS BLOCK LEVEL FACILITATOR, UNDER MINORITY AFFAIRS & MADRASAH EDUCATION SECTION, BIRBHUM ON CONTRACT BASIS

This AGREEMENT is being made this day the 22nd day of December, 2014 between the District Magistrate, Birbhum in the State of West Bengal being the FIRST PARTY and _____(candidate) S/O _____Vill _____ PO _____ Dist. _____ being the SECOND PARTY in pursuance G. O. No.1790-MD/16P-129/13 dated 23/09/2013 of the Secretary MA&ME Department, Govt. of West Bengal & No.2287(15)-MD dated 16/12/2013 of the Jt. Secretary, MA&ME Department, Govt. of West Bengal.

WHEREAS the District Magistrate, Birbhum has engaged (Candidate) on contract under the terms and conditions set forth below.

And WHEREAS (Candidate) has agreed to accept the same on such terms and conditions. Now it is hereby agreed and declared as follows.

1. The District Magistrate, Birbhum shall engage (Candidate) as **Block Level Facilitator** for smooth functioning of Minority Affairs & Madrasah Education related works under his administrative control in the interest of public service.
2. The engagement shall be for a period of 1 (one) year only at a time w.e.f. the date of joining. After successful completion of one year's service further extension, if required may be considered by the District Magistrate.
3. He/ She shall serve in such capacity and shall discharge such duties as may from time to time be assigned to him by the superior officers in the office/section, where he or, she will be ordered to join.
4. He/ She shall obey all lawful orders and directions of his/her superior officers in the office/section, where he or she will be ordered to join and shall devote his/her whole time and attention to the best of his/ her abilities in the discharge of his/her official duties.

5. He/ she shall not during his/her term of engagement in this establishment, carry on any business, trade, profession other than the duties assigned to him/her from time to time.
6. He/ She shall not lend money to or, obtain loan from any person/persons without the prior written consent from the establishment.
7. In consideration of such loyal and faithful service, the office of the District Magistrate, Birbhum or the head of the office where he/she has been ordered to join shall pay to his/her a consolidated contract remuneration of Rs.10,000/- (Rupees ten thousand) only per month plus TA/DA/other expenses @ Rs.5000/- per month (maximum) if travelled & incurred.
8. He/ She shall not without prior "NO OBJECTION" of the office of the District Magistrate, Birbhum pursue any educational or, professional course or appear for any competitive exam/ job opportunity.
9. During the tenure of his/her engagement, he/ she may be liable to be transferred to any other office under the administrative control of the District Magistrate, Birbhum.
10. The engagement of (Candidate) under this AGREEMENT may however be terminated forthwith without any notice at any time in the event of his/ her conducting himself/ herself in any manner prejudicial to the Government and more particularly in the following cases.
 - i) Insobriety while on duty or in public place.
 - ii) Unauthorized absence.
 - iii) Persisting unpunctuality in attendance to office.
 - iv) Gross carelessness and inattention to or neglect of work or duties.
 - v) Disobedience of lawful orders of Higher authority and or insubordinations.
 - vi) Breach of trust or breach of confidence in reference to Official secrets of the Government.
 - vii) Fraud or misappropriation or any other defalcation.
 - viii) Breach of any rules and regulations of the Government.
 - ix) Breach of any of the terms of this AGREEMENT.
 - x) Misconduct as laid down in Sec.5 of the prevention of corruption Act 1947.
 - xi) Bigamy.

For any matters proceeding or ground referred in this para 10, the decision of the District Magistrate, Birbhum shall be final & binding on second party.

11. Any notice required to be served upon the PARTIES shall be taken to have been duly served if the notice in writing is delivered by hand or by special messenger or it is sent by post/ registered post to the address of PARTIES as recorded.
12. The District Magistrate, Birbhum or, the head of the office where he/ she has been ordered to join shall act as the controlling officer for the purpose of drawing consolidated contractual remuneration during the tenure of his/ her present terms of contract.
13. If the SECOND Party intends to resign at any point of time, he/she has to submit one month's notice beforehand. His/her contract of agreement may be terminated for any misconduct on his/her part without showing any reason thereof.
14. In future, the Government of India or the Government of West Bengal may, by any general or specific order, modify the terms & condition of this contract or issues instruction having bearing on the terms & conditions of this contract including the tenure there, then it shall be binding on the Second Party, i.e. the contractual employee engaged to abide and in that case the modified terms & conditions including tenure of the contract shall prevail to the extent they are affected by the order/instruction of the Government of India/West Bengal as the case may be.
Signed by the above named.

**District Magistrate,
Birbhum
(First Party)**

Signature : _____

Name : _____
(Second party)

IN WITNESS THEREOF THE PARTIES TO THOSE PRESENT, HERE UNTO SET AND SUBSCRIBE THEIR RESPECTIVE HANDS, THE DAY, MONTH AND YEAR FIRST ABOVE WRITTEN.

1st WITNESS

Signature : _____

Name : _____

Address : _____

2nd WITNESS

Signature : _____

Name : _____

Address : _____