Memo no. DHFWS/ 3312

To
The District Magistrate
Birbhum

Subject: Request for upload the recruitment notice for different contractual posts

Respected Sir,

I would like to request you kindly arrange to upload the annexed notification for recruitment of Different Categories of Staff on contract basis in the official webpage of Birbhum District.

<table>
<thead>
<tr>
<th>Sl.no.</th>
<th>Name of contractual post</th>
<th>Number of post</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>ANM Trainee for UPHC under NUHM</td>
<td>Bolpur UPHC – 2 (UR-1 &amp; SC-1)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Suri UPHC – 01 (SC)</td>
</tr>
<tr>
<td>2</td>
<td>Technical Assistant (JE/AES) under NVBDCP</td>
<td>01 (UR)</td>
</tr>
</tbody>
</table>

Enclosure: Details of notification & application proforma

Chief Medical Officer of Health
& Secretary, DHFWS, Birbhum

Memo no. DHFWS/ 3312/1 (35)

Copy forwarded for information and with the request to display in the notice board for wide circulation to:-

1. The CA to the Sabhadhipati, BZP
2. The CA to the District Magistrate, Birbhum
3. The CA to the Add. District Magistrate Birbhum (Gen)
4-7. The Station Master Suri/Bolpur/Rampurhat Rly. Station
7-10. The Chairman, Suri /Bolpur Municipality
10-12. The Superintendent Suri/Bolpur Hospital
16-35. The BMOs All

Chief Medical Officer of Health
& Secretary, DHFWS, Birbhum

Memo no. DHFWS/ 3312/2 (30)

Copy forwarded for information to:-

1. Hon’ble Mr. Chandranath Sinha, MOS, MLA & Chairman of Selection Committee
2. The Mission Director, NHM Swasthya Bhavan, Kolkata
3. The AMD (NHM) Swasthya Bhavan, Kolkata
4. The Addl. Secretary in Dept of Health & Family Welfare, & Project Director WBSAP&CS
5. The Sabhadhipati, Birbhum Zilla Parishad
6. The Executive Director, WBSHFW, Swasthya Bhavan, Kolkata

7. The SFWO, Swasthya Bhavan, Kolkata
8. The Jt. Director, BSD, WBSAP&CS
9. The JT. DHS, PH&CD Swasthya Bhavan, Kolkata
10. The PO NHM, Swasthya Bhavan
11. The FBNC cell of Swasthya Bhavan
12. The DDHS- FW, Swasthya Bhavan
13. The DDHS (Admn), Swasthya Bhavan, Kolkata
14. The DDHS (Hospital Administration), Swasthya Bhavan, Kolkata
15. The ADHS (NCD), Swasthya Bhavan, Kolkata
16. The ADHS (CH), Swasthya Bhavan
17. The Addl District Magistrate, (Gen), Birbhum
18. The Swasthya Karmadkshya, Birbhum Zilla Parishad
19. The SDO Suri/Bolpur/Rampurhat Sub division.
20. The BDOs all
21. The DICO- Sidhu Kanhu Mancha, Birbhum
22. The Dy.CMOH- I/II/III/ DMCHO/ZLO/ DTO/DPHNO
23. The ACMOH all
24. The HR Cell, State Health & Family Welfare Samity, Kolkata - 91
25. The HR Cell of WBSACS, Swasthya Bhavan, Kolkata
26. The State NRC cell
27. The SPMU, Swasthya Bhavan Kolkata
28. The DIO, NIC – with the request to publish advertisement in the official webpage of Birbhum
29. Mr. Sourav Ghosh, IT Specialist, Dept. of Health and Family Welfare, Swasthya Bhavan, Kolkata- 91 – he is requested to publish this advertisement in the wbhealth.gov.in website.
30. The DPMU Section for overall management of recruitment process.

Chief Medical Officer of Health & Secretary, DHFWS, Birbhum

# Recruitment Notice-2016

(Contractual basis)

Applications are invited for engagement of Technical Assistant (JE/AES) under NVBDCP on contractual basis. Eligible candidates may apply in the prescribed format attached herewith. Application fee in form of DD/Banker's Cheque in favour of DHFWS, Birbhum payable at Suri (Rs. 100/- for General Caste & Rs. 50/- for reserved category) must be enclosed with the application otherwise application will be treated as cancelled. The application must reach this office through Registered post/courier within 14.01.2017 (upto 4 pm).

**The category of the post should be superscripted in the top of the envelop otherwise application will be treated as cancelled.**

<table>
<thead>
<tr>
<th>A</th>
<th>Name of the post</th>
<th>Technical Assistant (JE/AES) under NVBDCP</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Number of post &amp; category</td>
<td>1 (One) Unreserved</td>
</tr>
<tr>
<td></td>
<td>Remuneration</td>
<td>Rs. 15670.00/- per month</td>
</tr>
<tr>
<td></td>
<td>Age as on 01.01.2017</td>
<td>Upper age limit 40 years (relaxation of age will be given for SC/ST/OBC candidate as per Govt. Norms)</td>
</tr>
</tbody>
</table>

**Qualification**

- Essential Qualification
  - Graduate in any discipline from a recognized university with diploma course in computer science from any recognized institution with a minimum typing speed of 30 WPM and ability to type in Bengali

- Desirable:
  - Minimum six months of working experience in handling office

**Scale of Scoring**

- Total marks: 100 marks
  - Graduation – 40 Marks (% of marks obtained in basic degree)
  - Diploma course in computer – 20 marks (% of marks obtained)
  - Working experience – 10 marks (@ 1 mark for completed six months)
  - Computer literacy – type test – 15 marks (English)
  - Interview – 15 marks

**Document required**

- Application as per proforma
- Admit card of Madhyamik Examination (photo copy)
- Mark sheet of Graduation & Computer diploma
- Residence Proof certificate
- caste proof certificate (if need)
- Experience certificate
- DD/Banker's Cheque amounting to Rs. 100/50 as applicable

**Selection criteria**

- After scrutiny all candidates will undergo type test in English, after completion of type test (30WPM) will be eligible for next round i.e. interview.

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**Correspondence Address:**

Office of the Chief Medical Officer of Health (DPMU section)
New Administrative Building
Old Out Door Campus
PO- Suri, District: Birbhum
Pin – 731101
West Bengal

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Chief Medical Officer of Health
BIRBHUM
MEMO NO. DHFWS/DPMU/3311

RECRUITMENT NOTICE-2016
(Contractual basis)

ONLY FOR WOMEN CANDIDATE

Applications are invited for selection of trainee ANMs for UPHC of the Municipalities under NUHM on contractual basis.

Eligible candidates may apply in the prescribed format attached herewith along with application fee in form of DD/Banker’s Cheque in favour of DHFWS, Birbhum payable at Suri (Rs. 100/- for General Caste & Rs. 50/- for reserved category). The application must submit by hand at the office of the CMOH Birbhum, Suri, New Administrative Building, Room No. 7, Suri, Birbhum within 14.01.2017 (upto 4 pm). A receipt copy must be collected from the DPMU section Room No. 7.

The category of the post should be superscripted in the top of the envelop otherwise application will be treated as cancelled.

<table>
<thead>
<tr>
<th>A</th>
<th>Name of the post</th>
<th>ANM UNDER NUHM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monthly honorarium</td>
<td>RS. 9380/- per month after completion of training</td>
<td></td>
</tr>
<tr>
<td>Number of post &amp; Category</td>
<td>Bolpur UPHC – 2 (UR-1 &amp; SC-1) Suri UPHC – 01 (SC)</td>
<td></td>
</tr>
<tr>
<td>Eligible Criteria</td>
<td>Women candidate can apply</td>
<td></td>
</tr>
<tr>
<td>Age (As on 01.01.2017)</td>
<td>Minimum 25 year &amp; upper age limit 35 years. Relaxation of Age 5 years for SC/ST candidate, 3 years for OBC.</td>
<td></td>
</tr>
<tr>
<td>Residence</td>
<td>Should be a permanent resident of the particular Municipality applied for</td>
<td></td>
</tr>
<tr>
<td>Condition</td>
<td>Should be a married or divorced or widowed women</td>
<td></td>
</tr>
<tr>
<td>Minimum qualification</td>
<td>Higher Secondary (10+2) or equivalent examination passed</td>
<td></td>
</tr>
<tr>
<td>Selection of process</td>
<td>The selection will be purely on merit, based on the marks obtained by the candidates in the best five subject in the higher secondary examination (10+2) or equivalent examination</td>
<td></td>
</tr>
<tr>
<td>Submission of application</td>
<td>By hand before 14.01.2017 upto 4 pm at DPMU section of CMOH office, Room no. 7, Suri, New Building, old out door, Birbhum</td>
<td></td>
</tr>
<tr>
<td>Documents required</td>
<td>a) Residence proof b) Age Proof (Admit card of MP) c) Mark sheet of higher secondary and equivalent examination d) Caste Certificate in case of SC/ST/OBC-A/OBC-B candidates</td>
<td></td>
</tr>
</tbody>
</table>

Selection of candidate will be as per merit and after selection the Candidates will go for 2 years residential training. Successful completion of training CMOH will engage ANM to join in the respective ULB for work.

APPLICATION FORMAT

Application for the post of Technical Assistant

1. Name (Block letter) :-

2. Father’s Name/Husband’s Name :-

3. Address (in details) :-
   Village/Town: P.O: Block
   Pin: District:

4. Contact number (Mobile) :-

5. Email Id (Obligatory) :-

6. Date of birth :-

7. Age as on 01.01.2017 :-

8. Sex :-

9. Caste :-

10. Educational Qualification :-

<table>
<thead>
<tr>
<th>Exam Passed *</th>
<th>Board/University</th>
<th>Full Marks</th>
<th>Marks obtained</th>
<th>% age of marks</th>
<th>Year of passing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Diploma in</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Computer Science</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

11. Working experience : Number of year

12. Enclosures :-
   1. Application as per proforma
   2. Admit card of Madhyamik Examination (photo copy)
   3. Mark sheet of Graduation & Computer diploma
   4. Residence Proof certificate
   5. Caste proof certificate (if need)
   6. Experience certificate
   7. DD/Banker’s Cheque amounting to Rs. 100/50 as applicable

I declare that the information furnished above are based on material records true are true to the best of my knowledge and belief. I also understand that if any information furnished is found to be materially incorrect or incomplete my candidature is liable to be cancelled without any further intimation to me.

Date of application Signature of Applicant
APPLICATION FORMAT

Application for the post of Trainee ANM

Suri Municipality       Bolpur Municipality

1. Name (Block letter)    :-

2. Father’s Name/Husband’s Name :-

3. Address (in details)    :- Municipality area :-
   P.O.:                          Pin:
   Ward no.:                   District:

4. Contact number (Mobile) :-

5. Email Id (Obligatory) :-

6. Date of birth :-

7. Age as on 01.01.2017 :-

8. Sex :- FEMALE only

9. Marital status :- Married   Divorced   widowed

10. Caste :- General   SC   ST   OBC-A   OBC-B

11. Demand Draft number ..............................................Date...........................................Amount ............................................

12. Educational Qualification :-

<table>
<thead>
<tr>
<th>Examination Passed</th>
<th>Board/University</th>
<th>Full Marks</th>
<th>Marks obtained</th>
<th>Marks obtained (Best five subject aggregate)</th>
<th>% age of marks (within best five subject)</th>
<th>Year of passing</th>
</tr>
</thead>
<tbody>
<tr>
<td>HS (12+)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

13. Enclosures :-
   a) 
   b) 
   c) 
   d) 
   e) 

I declare that the information furnished above are based on material records true are true to the best of my knowledge and belief. I also understand that if any information furnished is found to be materially incorrect or incomplete my candidature is liable to be cancelled without any further intimation to me.

Date of application

Signature of Applicant