Memo no. DHFWS/DPMU/ 1051

Dated: 22.11.2017

To
The District Magistrate
Birbhum

Subject: Request for upload the recruitment notice in the official webpage

Respected Sir,

The undersigned would like to request you kindly arrange to upload the annexed notification for recruitment of **Different Categories of Staff under RNTCP** on contract basis in the official webpage of Birbhum District.

<table>
<thead>
<tr>
<th>Sl.no.</th>
<th>Name of the post</th>
<th>Number of post</th>
<th>Remuneration</th>
<th>Last date of application</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Medical Officer (MO-DTC)</td>
<td>01 (Un reserve)</td>
<td>Rs. 40000.00</td>
<td>08.12.2017 upto 4 pm</td>
</tr>
<tr>
<td>2</td>
<td>District Programme Coordinator</td>
<td>01 (Un reserve)</td>
<td>Rs. 22000.00</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Accountant</td>
<td>01 (Un reserve)</td>
<td>Rs. 10000.00</td>
<td></td>
</tr>
</tbody>
</table>

Enclosure: Details of notification & application proforma

Memo no. DHFWS/DPMU/

Copy forwarded for information and with the request to display in the notice board for wide circulation to:-

1. The CA to the Sabhadhipati, BZP
2. The CA to the District Magistrate, Birbhum
3. The CA to the Add. District Magistrate Birbhum (Gen)
4-6. The Station Master Suri/Bolpur/Rampurhat Rly. Station
7-9. The PA to the Chairman, Suri/Bolpur/Rampurhat Municipality
10-12. The Superintendent Suri/Bolpur/Rampurhat SD Hospital
16-35. The BMOHs All

Memo no. DHFWS/DPMU/ 1051(1)/23

Copy forwarded for information to:-
1. Hon'ble Dr. Asish Banerjee, MIC, MLA & Chairman of Selection Committee
2. The Sabhadhipati, Birbhum Zilla Parishad
3. The Director of Health Services, Swasthya Bhavan, Kolkata
4. The Mission Director, NHM, Swasthya Bhavan, Kolkata
5. The AMD (NHM) Swasthya Bhavan, Kolkata
6. The Executive Director, WBSHFWS
7. The ADHS (TB) & STO, Swasthya Bhavan, Kolkata
8. The Jt. Director, BSD, WBSAP&CS
9. The PO NHM, Swasthya Bhavan
10. The ADHS (Hospital Administration Branch), Swasthya Bhavan, Kolkata
11. The ADHS (Child Health), Swasthya Bhavan, Kolkata
12. The Addl District Magistrate, (Gen), Birbhum
13. The Swasthya Karmadkshya, Birbhum Zilla Parishad
14. The SDO Rampurhat Sub division.
15. The DDOs all
16. The DICO- Sidhu Kanh Mancha, Birbhum
17. The Dy.CMOH-II/III/DPHNO, Rampurhat HD
18. The ACMOH RAMPURHAT
19. The HR Cell, State Health & Family Welfare Samity, Kolkata -91
20. The HR Cell of WBSACS, Swasthya Bhavan, Kolkata
21. The DIO, NIC – with the request to publish advertisement in the official webpage of Birbhum
22. IT Specialist, Dept. of Health and Family Welfare, Swasthya Bhavan, Kolkata-91 – he is requested to publish this advertisement in the wbhealth.gov.in website.
23. The DPMU Section for overall management of recruitment process.

Chief Medical Officer of Health
Rampurhat HD

27.07.2017
Applications are invited for engagement of RNTCP Staff on contractual basis for the Rampurhat Health District under different Health Scheme.

Eligible candidates may apply in the prescribed format attached herewith. Application fee in form of DD/Banker's Cheque in favour of DHFWS, Rampurhat HD payable at Rampurhat (Rs. 100/- for General Caste & Rs. 50/- for reserved category) must be enclosed with the application otherwise application will be treated as cancelled. The application must reach to this office through Registered post/courier within 8.12.2017 (upto 4 pm).

The category of the post should be superscripted in the top of the envelop.

### A Name of the post | Medical Officer (MO-DTC)
---|---
Number of post & category | Medical Officer (MO-DTC)
Category | 1 (One) Unreserved
Place of posting | Rampurhat CMOH Office
Remuneration | Rs. 40000/- per month (Consolidated)
Age as on 01.11.2017 | 22 years to 62 years
Essential Qualification for the post | MBBS or Equivalent degree from institution recognized by Medical Council of India, Must have completed compulsory rotatory internship.

Preferential Qualification
1. Diploma/ MD Public Health/ Tuberculosis and chest disease
2. One year experience in RNTCP
3. Basic knowledge of computer

Method of selection
- Purely on the basis of essential qualification/Preferential qualification & experience
- Candidates should have at least 50% Marks in all requisite qualification (excluding marks of additional subject)

### B Name of the post | District Programme Coordinator
---|---
Number of post & category | 1 (One), Un reserved
Place of posting | Rampurhat CMOH Office
Remuneration | Rs. 22000.00/PM (Consolidated)
Age as on 01.11.2017 | 22 years to 62 years
Essential Qualification
1. MBA/PG Diploma in management/Health administration from recognized institute university
2. At least 1 year of work experience

Preferential qualification
1. Preference will be given to those who have worked in the field of Development/ Health at District/State level
2. Basic knowledge of computers
**GOVT. OF WEST BENGAL**

**OFFICE OF THE CHIEF MEDICAL OFFICER OF HEALTH & SECRETARY, DISTRICT HEALTH & FAMILY WELFARE SAMITY**

**RAMPURHAT HEALTH DISTRICT**

E.mail: cmohrampurhathd@gmail.com

Contact No: (03461) 256-102

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**Method of selection**

- Purely on the basis of essential qualification/Preferential qualification & experience
- Candidates should have at least 50% Marks in all requisite qualification (excluding marks of additional subject)

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<table>
<thead>
<tr>
<th>C</th>
<th>Name of the post</th>
<th>Accountant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of post &amp; category</td>
<td>1 (One), Un reserved</td>
<td></td>
</tr>
<tr>
<td>Place of posting</td>
<td>Rampurhat CMOH Office</td>
<td></td>
</tr>
<tr>
<td>Remuneration</td>
<td>Rs. 10000.00/PM (Consolidated)</td>
<td></td>
</tr>
<tr>
<td>Age as on 01.11.2017</td>
<td>22 years to 62 years</td>
<td></td>
</tr>
</tbody>
</table>

**Essential Qualification**

1. Graduate in commerce
2. Two years of experience in Maintenance of accounts on double entry system in a recognized society or institute
3. Experience in working with accounting software for at least 2 years

**Preferential qualification**

1. Familiarity with audit in a recognized society or institution
2. MBA/PGD in Financial Management

**Mode of Selection**

- Purely on the basis of essential qualification/Preferential qualification & experience
- Candidates should have at least 50% Marks in all requisite qualification (excluding marks of additional subject)

All the above mentioned posts should have at least 50% marks in all requisite qualification from MP, HS, Graduation, Post Graduation.

**Scale of scoring for the above 3 posts:- total marks 50**

**a) Education qualification :- 40 marks**

<table>
<thead>
<tr>
<th>Examination passed</th>
<th>Maximum marks</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Madhyamik (10+)</td>
<td>10</td>
<td>Marks will be awarded in proportion to the marks actually obtained in each examination, rounded to decimals. If a candidate has secured 60% marks in Madhyamik, he will get 6 out of 10 and so on. Additional subject where the marks in excess of pass marks are added to the aggregate will not be considered.</td>
</tr>
<tr>
<td>Higher Secondary</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>Graduation</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>Post graduation</td>
<td>05</td>
<td></td>
</tr>
</tbody>
</table>

**Total** | **40 marks** |

**b) Experience in the related field :- 10 Marks**

<table>
<thead>
<tr>
<th>Length of experience</th>
<th>Government</th>
<th>Private (Registered org/Firms)</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 years or more</td>
<td>10</td>
<td>05</td>
</tr>
<tr>
<td>4 years +</td>
<td>08</td>
<td>04</td>
</tr>
<tr>
<td>3 years</td>
<td>06</td>
<td>03</td>
</tr>
<tr>
<td>2 years</td>
<td>04</td>
<td>02</td>
</tr>
<tr>
<td>1 year</td>
<td>02</td>
<td>01</td>
</tr>
</tbody>
</table>

**NB:- Registered org/firms means shod be registered under Registration Act & work done in the area are to be certified by the concerned Govt. Department**
Experience certificate must consist of:- i) Name of the organization ii) Employee’s Name iii) Name of the post iv) place of posting v) Nature/type of work (part time/fulltime etc.) vi) Date of Joining in the post vii) Date of living or still continuing otherwise his/her experience will be treated as invalid. No appointment letter will be treated as experience certificate. Voluntary service will not be treated as experience.

Documents required (Xerox copy)
- Application as per proforma
- Admit card of Madhyamik Examination
- Mark sheet of MP, HS, Graduation, technical qualification & Post Graduation
- Residence Proof certificate
- Caste proof certificate (if need)
- Computer Knowledge certificate (if applicable)
- Experience certificate as mentioned above

All copies should be Self attested

Incomplete application, missing of required documents, marks in all requisite qualification below 50% will be treated as cancelled.

Application with superscripted the name of the post must be submitted to the following address by Courier/Registered post only. No applications will be received by hand. Last date for submission of application is 08.12.2017 upto 4 pm.

Correspondence Address:-
Office of the chief Medical Officer of Health (DPMU section)
Bharsala More, Rampurhat, Birbhum, WB
Pin- 731224

Chief Medical Officer of Health
Rampurhat HD