NOTICE

Applications are invited for the Post of “GRAM ROZGAR SAHAYAK” purely on contract basis under Mahatma Gandhi National Employment Guarantee Scheme at Bahiri-Panchsowa, Kasba & Sian-Muluk Gram Panchayat under Bolpur-Sriniketan Development Block, Sriniketan, Birbhum.

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<tr>
<th>Designation</th>
<th>No. of Post</th>
<th>Remuneration (Consolidated)</th>
<th>Age</th>
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<tr>
<td>GRAM ROZGAR SAHAYAK</td>
<td>01(one) for each Gram Panchayat</td>
<td>Rs.8,720/- Per Month</td>
<td>18 to 40 years as on 01/01/2019</td>
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- **Educational Qualifications :-**
  
  Essential Qualification:
  
  1. Passed Higher Secondary Examination from any Board/Council of State of the West Bengal in Pure Science Stream with at least 55% marks.
  2. 06(Six) Months certificate in Computer application from any recognized Institute.

- **Residential Status :-**
  
  Application must be a permanent Resident of concern Gram Panchayat for which he/she will apply.

- **Documents to be produced at the time of submission of application :-**
  
  1. Self attested copies of Mark sheets & certificates in support of Educational Qualification, Residential Certificate issued by the Gram Panchayat Pradhan/MLA/MP, Computer Certificate etc.
  2. One recent colour photograph.
  3. The envelope containing the application should be superscripted as “APPLICATION FOR THE POST OF GRAM ROZGAR SAHAYAK” & should be addressed to the Programme Officer & Block Development Officer, Bolpur-Sriniketan Dev. Block, P.O.- Sriniketan, Dist.- Birbhum, PIN : 731236 & should be dropped the same on or before 31/01/2019 before 3.00 PM in a Drop Box kept in the Office Chamber of the undersigned.

- **General Information :**
  
  i) While applying, the applicant should ensure that he/she fulfils the eligibility & other norms & that the particulars furnished by him/her correct in all respects. IN CASE IT IS DETECTED AT ANY STAGE OF SELECTION THAT THE APPLICANT DOES NOT FULFILL ANY ELIGIBILITY NORMS AND/OR THAT HE/SHE HAS FURNISHED ANY INCORRECT/ FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACTS(S), HIS/HER CANDIDATURE WILL BE STAND CANCELLED. IF ANY OF THESE SHORTCOMINGS IS/ARE DETECTED EVEN AFTER SELECTION, HIS/HER ENGAGEMENT IS LIABLE TO BE TERMINATED WITHOUT ASSIGNING ANY REASON THEREOF.

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ii) Interested candidate shall be ready to work in remote/hard areas as and when directed & also may have to travel in remote/hard areas as required at their own cost.

iii) No accommodation facility will be provided to the selected person.

iv) Leave rules He/She shall be entitled to have as per Govt. Order, which can be accumulated but not encashed. Maternity Leave will be granted for 180 days during the contract period with full pay. A Certificate from a duly regd. Physician indicating his/her fitness to work must be submitted to avail this leave.

v) Engagement of GRAM ROZGAR SAHAYAK is purely on contractual basis for the period of 01(One) year which is likely to be extended on mutual consent and this does not confer any right/privilege for regular appointment or continuity of service.

vi) No TA/DA shall be payable for appearing in the interview.

vii) No individual call letters will be issued for appearing in the interview.

• **Invalid Applications:**

Applications which suffer from the following deficiencies will be rejected. The list is only illustrative and not exhaustive.

1. Application received after the closing date & time.
2. Application not in prescribed format on which is incomplete in any manner in non standard size paper.
3. Candidate is not in possession of the required educational qualification on the date of applying or is under/over age as on 01/01/2019.
4. More than one application submitted by the same candidate.
5. Application without the recent photograph affixed.
6. Application without signature or with signature in capital letters or with different signatures at different places or smudged signature.
7. Copies of required enclosures as mentioned above not enclosed.
8. More than one application submitted in one envelope.
9. Application which are filled in a language other than English.
10. Application which are not properly addressed.
11. Any other irregularity found by the Selection Committee.

• **Misconduct:**

1. Candidates are requested that they should not furnish any particulars that are false or suppressing any material information while filling the application form.
2. Misconduct on the part of the candidate at any part of the recruitment process is strictly prohibited & shall render disqualification.
3. Indulgence in the above practices will caused for rejection of the candidature at any time.
4. An action as deemed fit including criminal action will be taken by the Programme Officer & Block Development Officer, Bolpur-Sriniketan Development Block, Sriniketan, Birbhum against the candidate found guilty of submitting fabricated/forged/tampered documents, using any unfair means during whole recruitment process etc.

• **Caution:**

 Beware of touts & job racketeers trying to deceive you by false promises of securing job as “GRAM ROZGAR SAHAYAK” either through influence or by use of unfair or unethical means. Candidates will be selected purely as per merit list. Please beware of unscrupulous elements & do not fall in their trap.  

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Dr. Prasanta K. Mahata
Block Development Officer
Bolpur Sriniketan Development Block
**Interview/Document verification program Details :-**

Interview/Document verification program will be held only for selected candidate at the office of Programme Officer & Block Development Officer, Bolpur-Sriniketan Development Block, Sriniketan, Birbhum. For any other information, the applicants may also contact on the MGNREGA Cell of Bolpur-Sriniketan Development Block, Sriniketan, Birbhum.

**LAST DATE OF RECEIPT OF APPLICATION :** 31/01/2019 within 3.00 P.M.

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**Memo. No.JF/3/BDB/19**

Copy forwarded for information & with a request to make an arrangement for wide publicity of the notice to:

1. The Sadadhipati, Birbhum Zilla Parishad, Birbhum
2. The District Programme Co-ordinator & District Magistrate, Birbhum
3. The Additional District Programme Co-ordinator & ADM(G), Birbhum
4. The Additional District Programme Co-ordinator & ADM(Dev), Birbhum
5. The Additional District Programme Co-ordinator & ADM(BIZP), Birbhum
6. The Sub-Divisional Officer, Bolpur-Sub-Division, Birbhum
7. The District Nodal Officer, MGNREGA Cell, Birbhum
8. The District Informatics Officer, NIC, Birbhum for publishing the notice to www.birbhum.gov.in
9. The Savapati, Bolpur-Sriniketan Panchayat Samity
10. The Prodhon, Bhari-Panchsowa, Kasba, Sian-Muluk Gram Panchayat
11. Office Notice Board.
Application Format

For Recruitment to the GRS under MGNREGS, Bolpur - Sriniketan Development Block

To,
The Programme Officer, (MGNREGS) & Block Development Officer,
Bolpur - Sriniketan Development Block,
Sriniketan, Bhuban.

Affix Self-attested photograph

Sub: Please consider my application for the post of Gram Rozgar Sahayak (GRS) at ........................................ Gram Panchayat.

1. Applicant's Full Name : ......................................................
2. Father's Name : ............................................................
3. Mother's Name : ...........................................................
4. Permanent Address : ......................................................
   VILL………………………….. P.O………………… P.S………………
   DIST………………………….. STATE………………….. PIN………………
5. Date of Birth : ………/……../…………… (DD/MM/YYYY).
6. Age on 01.01.2019 : ……… Years ……… Month ……… Days.
7. Nationality : .................................................................
8. Sex : ...........................................................................
9. Communication : .........................................................
   (E-mail Address)
   (Phone Number)

10. Educational Qualification :

<table>
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<tr>
<th>Sr. No</th>
<th>Essential Qualification</th>
<th>University / Board</th>
<th>Total Marks</th>
<th>Marks Obtained</th>
<th>% of Marks</th>
<th>Division</th>
<th>Year of Passing</th>
<th>Name of the Institution</th>
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<td>2.</td>
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<td>3.</td>
<td>Computer Course</td>
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11. Experience, if any (attach photocopy):

I do hereby declare that all the information furnished in my application is true to the best of my knowledge & belief. If any of the particulars supplied is found incorrect at any stage of engagement, my candidature is liable to be cancelled.

I also hereby declare that I have not been convicted by any court in India for any criminal offence & sentenced to imprisonment or not associated with any kind of anti-national or anti state activities and not associated to any communal organization.

Place : ..............
State : ..............

(Full Signature of the candidate)

N.B: (Self attested photocopies of certificates regarding Age, Qualification, and Computer Certificate etc must be attached with the application).