



WEST BENGAL STATE RURAL DEVELOPMENT AGENCY

BIRBHUM DIVISION

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wb-bir@nic.in

SURI, BIRBHUM, PIN – 731 101

No.

/BIR/WBSRDA

Date: ___/___/2007

ADVERTISEMENT

Application are invited for the Post of Data Entry Operator on Contract basis form candidates fulfilling the following criteria:

1. **Educational Qualification** : Minimum Bachelor Degree (B.Sc., B.Com & BA) with diploma in Computer Application (DCA) from WBUTE, DOECC, IGNOU or any recognized organization.
2. **Typing Speed** : Minimum 30 speed per minute.
3. **Technical Knowledge** : Knowledge of computer Hardware and On line Monitoring Management System.
4. **Age** : 37 years or less as on 01/10/07.
5. **Working Experience** : Minimum 1 year experience in technical knowledge.

The Post is purely contractual in nature, renewable for further period depending upon their performance. The selection will be done on the basis of computer type test and Interview. The post will carry a consolidated pay of Rs. 5000/- per month.

The desiring candidates fulfilling the above criteria should apply in a plain paper (with photograph of the candidates in the right corner of application) alongwith all necessary documents in support of Age, Educational Qualification, Computer proficiency, Experience Certificate etc.

The application should be submitted to the District Magistrate, Birbhum & Additional Secretary, WBSRDA, Birbhum Division within 15th October 2007.

T. K. Das

District Magistrate, Birbhum
& Additional Secretary

WBSRDA, Birbhum Division

No. 210 (5) /BIR/WBSRDA

Date: 05/10/2007

Copy forwarded for information & taking necessary action to :

1. CA to Sabhadhipati, Birbhum Zilla Parishad.
2. CA to District Magistrate, Birbhum.
3. CA to Additional Executive Officer, Birbhum Zilla Parishad & Joint Secretary, WBSRDA, Birbhum Division.
4. The DIO, NIC, DM Building with the request to publish the web site.
5. The DIA, Birbhum Zilla Parishad with the request to publish the web site.

T. K. Das

District Magistrate, Birbhum
& Additional Secretary

WBSRDA, Birbhum Division